



College Rules

Reviewed by: College Principals
Date: 4 January 2020

These Rules are intended to impose only such restrictions as are necessary for the general well-being of students and teachers in the International College. Good order is best when it results naturally from the good sense and good feeling of everybody concerned; it is essential that we all live together in respect for one another and behave accordingly. Rules and conditions remain binding on boys and girls throughout their time at the College, or when travelling to or from the College, regardless of age. Bringing the College's reputation into disrepute (by defamatory or other words or deeds) constitutes a serious breach of discipline at any time, and could lead to expulsion.

The College Principals are responsible for the care and the discipline of the students and for the management of the College. If a student fails to comply with the College Rules and any regulations made from time to time, they may require the student to be removed, without a refund of the current term's fees. They also reserve the right to ask parents to withdraw any student who is, in their opinion, not making sufficient progress to warrant (in the student's own interest) his or her retention in the College, or to withdraw a student from a particular examination subject if, in their opinion, that is also in the student's own interest.

1. **Bounds** (permitted areas for students)

The College Community shares the Malthouse Site with:

- Residents
- The Senior School
- External Sports
- External Theatres

It is therefore important that students move around the Site respectfully and without making any undue noise at all times.

With a diverse community and many different language spoken around the College, swearing in any language is forbidden and will be sanctioned.

Students are expected to be inside the walls of the College building after Curfew at 17:00 and until Dinner Time, unless permission has been granted for them to attend special lessons or activities during this time.

The Sports Hall may only be used after prep and if accompanied by a tutor or member of staff.

The MUGA and outdoor table tennis areas may be used before 17:00 and outside of lessons.

The following places are out of bounds without permission from a College Principal or the Deputy Housemistress:

- 1.1 Any place beyond the limits shown on the city map displayed in the College (including the Dane John Gardens), plus the ruins of St Augustine's Abbey.
- 1.2 The Kingsmead playing field, and the riverside path and underpass on that side beyond the Sainsbury's bridge.
- 1.3 The City / Off Malthouse Campus except in pairs on: Tuesday, Thursdays, Saturdays after games until 17:00 and after signing out clearly in the Sign Out Book in College, with each student individually providing their name and signing their time of departure and destination legibly. Upon return, the sign in time must also be provided. Leave to visit the City on Sundays will be determined by the member of staff on duty on a week by week basis, taking into account activities and trips.
- 1.4 The South Side of the Cathedral, along with the Great Cloister and approaches thereto, after 18:00 (unless on the way to a Cathedral event).
- 1.5 The Cathedral Herb Garden and the Campanile Garden.
- 1.6 College and school kitchens.
- 1.7 The roofs of all buildings (including the Cathedral).
- 1.8 All pubs, bars, betting shops and amusement arcades.
- 1.9 Private houses, including the houses of The King's School day pupils.
- 1.10 Cinemas, theatres and other places of public entertainment.
- 1.11 The river and all boats on the river, sea or lakes (except when participating in a supervised school activity).

2. Order

- 2.1 Paid Private Tuition requires the prior consent of parents and the College Principals.
- 2.2 No student may be driven in a private car by any other King's pupil, nor by anybody who is not an employee of the College or The King's School, unless the driver is the guardian or a member of the student's own family, or the written consent of parents and the permission of the College Principals has been obtained.
- 2.3 The following are forbidden:

- a) The possession or use of weapons, replica weapons, firearms or explosives of any kind (including BB guns, fireworks, all sharp knives and penknives)
 - b) The unauthorised use or possession of any aerosol or solvent-based glue
 - c) The possession or use of laser pens
 - d) The possession and/or use of ‘hoverboards’, segways, scooters, etc.
 - e) Busking
 - f) Walking outdoors in bare feet
 - g) Hitch-hiking
 - h) The possession or use of computer games, DVDs, or CDs by anyone under age according to their classification in England
 - i) The possession or drinking of alcohol
 - j) The possession or use of drugs and legal highs
 - k) The possession or use of smoking paraphernalia, including vaping equipment
- 2.4 Students should not bring back to College items of significant monetary or emotional value, nor any item that (by its ostentatious nature or worth) might cause division or jealousy amongst peers.
- 2.5 Paid employment is forbidden during term time.
- 2.6 Apart from minor transactions, buying and selling among students, and the lending of money, must have the College Principals' permission.
- 2.7 No student may obtain credit at any town shop or restaurant, except with parents' permission and the knowledge of the College Principals.
- 2.8 No one may miss a College-provided meal without the College Principals, Deputy Housemistress's, or Matrons' permission.
- 2.9 It is forbidden to remove food, drink, cutlery or crockery from any School or College dining hall.
- 2.10 No food or drink may be consumed outdoors in the streets.
- 2.11 The chewing of gum is forbidden.
- 2.12 Students may not gather in large groups on any roads or pathways where they may inconvenience residents and visitors.
- 2.13 Personal possessions (books, files, clothing, etc.) may not be left outside rooms and buildings except in the storage provided and should be in some suitable bag.

3. Mobile Phones

- 3.1 Mobile phones and headphones may normally only be used in leisure time, discreetly, and not in School buildings or public places within the College and Malthouse site (except with permission).
- 3.2 They must not be used when crossing roads or walking around the site or town.
- 3.3 They should only be used in lessons and study time where the teacher on duty gives permissions.
- 3.4 Phone numbers must be registered with the College Principals, and any changes in the number recorded.
- 3.5 Offensive messages sent to others will be regarded as a serious breach of College discipline.
- 3.6 Misuse will lead to confiscation as well as to other sanctions.
- 3.7 Students may be required by the College Principals to hand in their mobile phones at night.
- 3.8 The photographing, filming, or recording of others (students or adults) without their permission is not permitted at any time.

4. Meals Out & Saturday Leaves

- 4.1 Students may only miss roll-call at the weekend if the College Principals or Deputy Housemistress have given permission.
- 4.2 On a weekday evening, students may be allowed to go out for a meal with their own parents with the prior approval of the College Principals, at whose discretion two or three other students from the College (only) may attend, if so wished.

5. Dress and Appearance

The purpose of these rules is to maintain the good reputation and high standard of the College. At all times clothes must be clean, neat, tidy and in good repair. More detailed guidelines will be issued from time to time. Regard for the spirit of these regulations is as important as regard for their letter.

- 5.1 College uniform for boys is a black jacket or black jumper with The King's School crest, King's pinstripe trousers, white shirt and International College tie, black or grey socks and plain black polished leather shoes. Jewellery, non-School or College lapel badges and other unsuitable ornaments are forbidden, as are tattoos. For girls, College uniform is a black jacket, black jumper or black cardigan with The King's School crest, with a knee-length King's pinstripe dress or pinstripe trousers, College white blouse, plain black tights and plain black polished leather low-heeled shoes of sensible shape and weight.
- 5.2 Make-up, if worn, must be discreet. Only small studs, one per ear-lobe, are permitted, but not nose, tongue or other studs, dangling earrings, rings, bracelets, chunky necklaces, tattoos, fake nails, or nail varnish. Non-School or College lapel badges and other unsuitable ornaments are forbidden. Individual boys and girls may be privileged to

wear other specified ties or lapel badges, and likewise approved jumpers for those with Colours and other specified groups.

- 5.3 College uniform is to be worn:
 - a) until all time-tabled lessons have finished for the day (including the tutor period), unless the rules are relaxed during hot weather or other specific permission is given;
 - b) for all King's School and College services on Sundays;
 - c) always on appropriate King's School and College occasions, which include such events as Parents' Meetings, King's School talks (unless otherwise advertised), King's and College Plays and Concerts, and any other event at which parents may be present. N.B. Jackets, not jumpers or cardigans, must be worn and must not be taken off at concerts, lectures or similar occasions unless permission is specifically given.
- 5.4 With all uniform, only a King's School-issue coat or plain black or navy-blue overcoat or rain-coat of suitable length may be worn, and only a black, King's School or Boat Club scarf. No jackets should have fur trimmings.
- 5.5 'Formal Clothing': every student must always have available at least one set of smart clothes for formal occasions. Such dress might be required for some trips, dinners or other special occasions.
- 5.6 'Casual Clothing' ('home clothes') must be clean, in good repair, and without embellishments of any sort. Jewellery should always remain discreet.
- 5.7 Hair styles must be consistent with the College uniform. Bizarre or extravagant styles are forbidden. This includes extravagant colours. Girls should have the means to tie their hair back if so required. Boys must be clean shaven, with their hair off the collar, but no shorter than 'Grade 3'. Any dyed hair should be discreet. Students may be required to have their hairstyles altered by a hairdresser, if they are too extravagant.
- 5.8 Hats should not be worn indoors.
- 5.9 Headphones and earphones should not be worn when moving around the College site, The King's School or the City.
- 5.10 Only official King's School games clothes and/or track suits may be worn for organised sports lessons.

6. Bicycles

Students are not permitted to keep bikes while at the College, nor are they allowed to cycle on any bikes outside of official school activities.

7. Residential Rules

The following rules apply at all times to all students:

- 7.1 Boys are not permitted to visit the girls' floor, nor girls to visit the boys' floor at any time. The girls' floor and the boys' floor are separated by alarmed doors and corridors covered by CCTV.
- 7.2 When invited, students may visit other boarding houses after lessons, games and during free time. As guests, they must announce themselves politely to staff and adhere to all rules of the respective house, including the areas in which they are allowed to stay.
- 7.3 As a matter of courtesy, students should, wherever possible, obtain the permission of the College Principals and Housemaster or Housemistress when visiting another House. All visitors to the College or House at any time must sign in and out.
- 7.4 All pupil visitors to the College must inform a member of College staff on their arrival. Additionally, they should sign the Visitors' Book on arrival and departure, and they must remain on the ground floor. Visits are only allowed between 16:30 and 19:00. Any visits outside of these times must be agreed with one of the College Principals. All visitors must remain on the ground floor at all times.
- 7.5 Outsiders may not visit the College or a King's House without the permission of the College Principals or Housemaster or Housemistress. If he or she or a member of staff acting in his or her stead is not available, no visit may take place. It is the duty of the student being visited to ensure that permission has been obtained.
- 7.6 Electrical appliances may be used in rooms and studies only with the College Principals' consent and in accordance with the regulations on this matter. All appliances must be PAT tested by the school estates team, or will otherwise be confiscated. Cooking equipment may only be used in the common room and when a member of staff is present to supervise. Any cooking equipment, including kettles, found outside of the common room, will be confiscated.
- 7.7 Music, radios, computer games, etc. must not be played during lesson or prep time, nor after 10.00 p.m., unless earphones are used; nor at any time that might cause a nuisance to others.
- 7.8 Computer games, DVDs, and streamed films, etc. may not be played or watched during lesson or prep time, nor after lights out, nor at other times as determined by the College Principals.
- 7.9 No one may be absent from prep without leave from the College Principals.
- 7.10 All students must be ready for a House Meeting at 19:00. After prep, students may only leave the College building to go to the sports hall.
- 7.11 Students should never put themselves to bed in the course of the day without first seeing the Matron.
- 7.12 Students should be respectful of their surroundings at all times and not damage or misuse any items or furniture in their rooms, as well as the wider College. Any damage or malfunction should be reported to a member of staff immediately.