



INTERNATIONAL COLLEGE

Rules and Expectations for Students During the Time of Covid-19

Reviewed by: College Principals
Date: August 2020

Rules laid out in this document supersede the normal College Rules, where applicable. These rules will be reviewed regularly, in the light of government advice and any local restrictions in place.

Background

All students at the International College are classed as living together in one household. In their daily routines, they will interact with various staff, as well as KSC students, with whom they are integrated into year group bubbles for the purpose of activities and games. In addition, they may encounter members of the public while travelling between different school sites; when going into shops; or when spending time with guardians and parents. We will respond to changes in government guidance, so the expectations below may change. Students and staff will be informed of any changes in College meetings. These expectations will regularly be reviewed in College meetings.

Physical Distancing and Restrictions

- All King's boarding and day houses, including KIC, are 'households' and must not be visited by other students at any time. Adult 'visitors' will be restricted to specific members of teaching and support staff, keeping consistency as much as possible.
- Students should not go into other students' rooms in the College, except when given permission to do so. No student should enter another student's room if no one is there.
- Within College classrooms, students should respect the layout of the room and not enter the marked area in which the teacher stands.

- Students should be aware of their movements when not in their own rooms by maintaining a 2 metre distance from staff in all areas of the College and the wider school community, including the dining hall.
- When moving around the College, students should keep to the left in corridors, as this will facilitate the flow of students travelling around the building.
- Students and staff may wish to wear a mask when moving through corridors, queueing or when they are in other areas that render it more difficult to maintain physical distance.
- Students may only go into town in pairs after gaining explicit permission from Mr or Mrs Prior, Ms Erol, or Mr Lyon. Students must carry their permission slip with them at all times, in case a member of staff asks to see it.
- When going into town, students should keep 2 metre distance from anyone they encounter in shops and follow guidance on wearing a mask.
- Students and staff should be able to expect that no other student gets too close to them in a manner that is unwanted or even provocative in any way: any infringement on personal space that is uninvited or unwanted should be reported to a member of staff and will be dealt with following our normal sanctions procedures.

Hygiene

- Students should have a face covering (and a spare) with them at all times during the school day (except at games unless told to do so), which they are welcome to wear should they wish. Students are expected to learn proper face covering hygiene and avoid touching the front of the face covering when putting it on or taking it off. A used face covering should be stored in a small plastic bag when not in use. Face coverings should be worn when using public or school transport. All students should have their own personal pocket size bottle of hand sanitiser (which can be refilled in school) and their own water bottle which can be refilled in house or at the water stations around the school site.
- Students should read the advice on face coverings posted on the notice board.
- No student should spit anywhere other than into a sink or handkerchief. All students should follow the 'Catch It Kill it Bin It' message. No student should deliberately spit, cough or sneeze at another person or treat them with any form of disrespect.
- Students should avoid touching their face and wash their hands or use sanitiser frequently:
 - Before and after eating
 - When entering a building
 - Between lessons
 - Before and after they have had to share any personal items with other students

- At any other key points during the day e.g. before and after prep, before and after going to the sports hall, before going to tick in etc
- Students should use their private sinks as much as possible. In addition, they may use the ground floor student toilets; the ground floor common room sink; the Malthouse ground floor toilets; and various sites around other parts of wider King's campus. Sanitisers are placed around the campus in strategic positions for easy access and should be used frequently.
- Students should clean down their work space and any borrowed equipment at the end of each session. For example, at the end of the lesson, the student should wipe the desk and chair where they have been sitting.

Face coverings

- Students and staff are welcome to wear masks around the College and in lessons if they wish. In England, it is now compulsory to wear masks in a number of places: <https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own> Relevant for College students are the points below. Students should have their own supply of masks for this purpose.
 - public transport (aeroplanes, trains, trams and buses)
 - transport hubs (airports, rail and tram stations and terminals, maritime ports and terminals, bus and coach stations and terminals)
 - shops and supermarkets (places which offer goods or services for retail sale or hire)
 - shopping centres (malls and indoor markets)
 - premises providing professional, legal or financial services (post offices, banks)
 - premises providing personal care and beauty treatments (hair salons, barbers, nail salons)
 - places of worship
 - public areas in hotels and hostels
- Students should read the advice on face coverings posted on the notice board.
- Within the College or as part of wider school activities, students and staff may well want to wear masks and they are encouraged to do so. Anyone not wearing a mask must respect the choices of others who do so.
- All staff and student choices regarding the wearing or not wearing of masks will be respected, where this is in line with guidance.
- No bullying will be tolerated with regards to the wearing or not wearing of masks.
- Masks should not feature any design that does not comply with general uniform rules (i.e. not offensive language or design).
- Students should have a bag with them to store the mask when not being worn.

- At the time of writing there is no requirement for students to wear masks in corridors and communal areas, though they are nevertheless welcome to do so. This advice may be updated in weeks to come.

Uniform

- For the first half of term, the wearing of school uniform has been suspended. This is so that students can change their clothes and have them washed more frequently. Students received detailed information on this before the start of term. All students will have to ensure that they are dressed following the guidelines we published, so that their general appearance is appropriate for the setting of the International College. All other aspects of the normal College Rules in this regard (e.g. hairstyles) still stand.
 - All: materials that can withstand daily washing and drying in machines (ideally cotton)
 - All: no provocative or offensive images or words
 - All: no holes or “fashionable” rips
 - Trousers: appropriate fit
 - Skirts: not above the knee
 - Dresses: not above the knee
 - Shirts / tops: appropriate neckline
 - Jumpers or sweatshirts: washable (not wool)
 - Underwear: machine-washable
 - Jackets: no fur trimmings

Personal items

- Students are encouraged to look after their items even more so than usual, so they can ensure they are kept clean at all times. Personal items, including workbooks, should not be left lying around the College or classrooms – students should keep them in their rooms or schoolbags.

Visits and visitors

- Students are asked to follow guidance if out of school visiting family or guardians to reduce the risk of infection to them and others on their return to College. For example, students should adhere to all relevant national guidance around public places, use of masks, and social distancing. In particular, students should follow guidance around the restrictions on social gatherings and parties while these remain in place.

Parents should not enter day or boarding houses at any time, with meetings conducted online or by telephone if at all possible.